

HOTEL RESERVATION FORM



RESERVATIONS CAN BE MADE BY:

Calling the Hotel Directly [800-233-1234]
 Fax Completed Hotel Form [401-851-3201]
 Mail Completed Hotel Form
 Hyatt Regency Newport Hotel & Spa
 Attention: Reservations
 1 Goat Island
 Newport, Rhode Island 02840



Name _____

Name of Guest _____

Address _____

City _____ State _____ Postal Code _____

Country _____

Telephone _____ Fax _____

Email _____

DEADLINE

All reservations must be made by **Tuesday, September 2, 2008** to guarantee the group rate. After this deadline, **or if the NESVS block of rooms sells out prior to the above mentioned deadline**, availability and rate cannot be guaranteed.

PRICING

On behalf of our meeting attendees, special rates have been secured over the dates of the meeting (plus applicable state and local taxes - currently 13%).

SINGLE/DOUBLE OCCUPANCY	\$299. ⁰⁰
TRIPLE ADULT OCCUPANCY	\$324. ⁰⁰
QUADRUPLE ADULT OCCUPANCY	\$349. ⁰⁰

DEPOSIT

All reservations require a credit card number or one-nights advance deposit to secure a room out of the NESVS block.

CANCELLATIONS

Cancellations must be received 24-hours prior to arrival or one-nights room and tax will be assessed.

EARLY DEPARTURE FEE

Guests checking out prior to their scheduled check-out date will be assessed a \$75.⁰⁰ early departure fee. Guests wishing to avoid this fee must advise the hotel at or before check-in.

CHECK-IN

Check-in time at the Hyatt Regency Newport is 4:00 pm. All guests arriving before 4:00 pm will be accommodated as rooms become available.

CHECK-OUT

Check-out time at the Hyatt Regency Newport is 11:00 am. The hotel may impose a half-day rate charge for late check-outs on the departure day.

TRAVEL INFORMATION

ARRIVAL DATE: _____ ARRIVAL TIME: _____ : _____ AM PM

DEPARTURE DATE: _____ DEPARTURE TIME: _____ : _____ AM PM

PLEASE RESERVE THE FOLLOWING

- | | |
|--|-----------------------------|
| <input type="checkbox"/> Single/Double Occupancy | \$299. ⁰⁰ /night |
| <input type="checkbox"/> Triple Adult Occupancy | \$324. ⁰⁰ /night |
| <input type="checkbox"/> Quadruple Adult Occupancy | \$349. ⁰⁰ /night |

SPECIAL REQUESTS

- | | |
|---------------------------------------|---|
| <input type="checkbox"/> King Bed | <input type="checkbox"/> Two Double Beds |
| <input type="checkbox"/> Non-Smoking | <input type="checkbox"/> Smoking (Limited Availability) |
| <input type="checkbox"/> Other: _____ | |

PAYMENT INFORMATION

- | | | | |
|--|-------------------------------|---|-----------------------------------|
| <input type="checkbox"/> Check (Drawn On A U.S. Bank Only) | Check #: _____ | | |
| <input type="checkbox"/> MasterCard | <input type="checkbox"/> VISA | <input type="checkbox"/> American Express | <input type="checkbox"/> Discover |

Credit Card #: _____

Expiration Date: _____ / _____ Security Code (3 or 4 digit #): _____

Name On Card: _____

Signature: _____